

# Guest Coach Contract



## OVERVIEW

Vacaville Ice Sports is a recreational ice skating facility dedicated to providing the public with a fun, safe and enjoyable place to play, learn and grow. We pride ourselves in high quality ice, programs for all ages and abilities, and a community place for folks to gather and make lifelong memories. Our number one goal is to share our love of ice sports with everyone!

Vacaville Ice welcomes you to our hardworking, dedicated team of figure skating coaches. We are proud of the coaching staff we have chosen to represent our facility and take great strides to make sure that our coaching staff represents our core values.

## CORE VALUES

- **Passion:** Remember the true reason we are here as coaches; because we LOVE skating! Don't lose sight of sharing that passion and dedication with your students. Jumps and spins will come with time. Don't let your skaters flame burn out.
- **Learning:** Not only are our skaters always learning, our staff, coaches and management are too! Keep an open mind when new information and techniques are introduced.
- **Support:** Everyone's life is in a different chapter; a supportive team is something we embolden. Support your teammates by being friendly, professional and kind.
- **Respect:** All employees, staff coaches, guest coaches and management bring something different to the table. These differences make us who we are and we respect each other's differences and what each person contributes.

## MINIMUM REQUIREMENTS

To be a guest coach at Vacaville Ice Sports, either staff or guest, the coach must be at least 18 years of age. All of the necessary insurance and training documents must be up-to-date and turned into Skating Director prior to guest coaching. Guest coaches at Vacaville Ice Sports must also have a positive attitude, have a passion for skating and teaching, and provide a positive and encouraging atmosphere for all skaters and students. Aggressive or belligerent coaching will not be tolerated in any capacity.

Coaches must also:

- Be approved in advance by Vacaville Ice Sports
- Be a professional member and in good standing with either ISI or USFS
- Adhere to professional and ethical standards as stated by ISI and USFS
- Have completed background checks for either ISI or USFS and be Safe Sport certified and compliant

- Pay guest coach commission on all private lessons taught
- Carry liability insurance with Vacaville Ice Sports named as additional insured
- Guest coaching will be permitted 5 days before a competition or test session hosted at Vacaville Ice Sports. Guest coaches must still follow all other protocols listed herein, including contacting and being approved by the Skating Director, providing insurance documents, and providing a Daily Lesson Schedule
- Guest coaching outside of competition weeks will be permitted a total of 24 additional days per year or a maximum of 2 days per month

## Daily Procedures

- Check in at the cashier booth BEFORE coaching.
- Inform the cashier that you are a guest coach and need to pay your guest coach fee.
- Fill out your lesson tracker (we keep this on site and you will fill out each time you guest coach). Please be sure to arrive early so that you have time to fill out your tracker, pay your fees and get ready to guest coach. We are not responsible for you being late to a lesson if you do not provide yourself enough time to check in.
- Make your payment for guest coaching BEFORE stepping on the ice.
  - \$30 per hour, no half hour discounts
- Wear a guest coach badge or sticker with "GUEST COACH" and today's date on it. This helps our staff identify you as a guest coach. Return badge to cashier before leaving.

I have read, fully understand and agree to all contents of this contract.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Management Name: \_\_\_\_\_

Management Signature: \_\_\_\_\_

Date: \_\_\_\_\_